

# HART TRAVEL PARTNERS LLC BOOKING CONDITIONS



These Booking Conditions are valid for all travel programs departing January 1, 2022 through December 31, 2023. Hart Travel Partners LLC is hereafter referred to as “HTP”.

## **What is Typically Included (please refer to your itinerary for specific inclusions)**

- Round trip air transportation
- Accommodations
- Travel Director
- Breakfast daily and other meals as per program
- Excursions, sightseeing tours, entrance fees and transfers as per itinerary
- 24 hour emergency service

## **What is Not Typically Included (please refer to your itinerary as this might vary)**

- Beverages with meals
- Expenses during free time activities
- Tips for Travel Director, drivers, local guides and cruise ship staff
- Passport and visa fees
- Excess baggage charges

## **Itinerary Changes**

Sometimes HTP might need to modify an itinerary because of under enrollment or for operational reasons. HTP reserves the right to make changes in fees, departure dates, departure cities, order of itinerary, trip direction, airlines, hotels, activities, ships or cruise ports-of-call. On certain dates, such as holidays, some attractions or activities may be closed. HTP reserves the right to substitute attractions or activities. Such changes are not grounds for withdrawal with full refund.

## **International Flights**

HTP uses regularly scheduled flights. Equipment and flight itinerary may be modified by the direct air carrier or by HTP. HTP tries to book the most direct flights but this is not guaranteed.

HTP is not responsible for flight delays, missed connecting flights, long layovers or any expenses related to such delays.

Groups are not guaranteed to travel together on the same flights. In such a case that a group is traveling separately, the group leader will determine who will travel on each flight.

Each participant must travel on all legs of the program flight itinerary. If a participant misses one portion the remaining portions will be cancelled. The participant will be responsible for purchasing a new ticket and any other fees charged by the airlines.

## **Special Travel Requests**

If a participant would like to fly separately from the main group HTP is happy to make alternate arrangements. Please email all requests to: [specialtravel@harttravelpartners.com](mailto:specialtravel@harttravelpartners.com). To ensure accuracy this cannot be done over the phone. Special travel is subject to \$150 fee plus any extra airline fees. Special travel is not confirmed until the fees have been paid. Such special requests include:

- Fly from a different U.S gateway than the rest of the group: Participants are responsible for making their own way to the first hotel and to the airport from the last hotel on the program. Participants must return to the same U.S airport they departed from.
- Extending stay at a destination: Participants are responsible for making their own way to the first hotel and to the airport for their return to the U.S as well as all land arrangements related to their individual itinerary.
- Making independent flight arrangements: HTP will charge a land only price upon request. In such cases participants are responsible for making their own way to the first hotel and to the airport from the last hotel on the program. HTP is not responsible for travel-related delays or inconveniences for land only participants.

**Duration of Program**

Each program begins upon take-off from the departure airport in the USA and ends upon landing at the return airport in the USA. For participants making their own flight arrangements the program starts upon arrival at the first hotel and ends upon departure from the last hotel in the program. The official HTP program does not include extended travel arrangements made before or after the program.

**Enrollment/Payments**

HTP recommends that participants register as soon as possible as flights and hotels fill up quickly. Participants should register with their names as they appear or will appear on their passports. The registration form is available on [www.harttravelpartners.com](http://www.harttravelpartners.com). HTP will assess a \$150 name change fee plus any additional airline charges for any registered participant who requests a name change in writing.

Standard Payment Deadlines: (payment deadlines may vary according to program)

- \$100 due upon enrollment.
- \$250 due 30 days after enrollment (\$50 late fee).
- Final balance due 100 days before departure (\$100 late fee).
- For all enrollments on or within 99 days before departure full payment is required plus any additional airline fees.

Returned checks:

There will be a \$35 charge for all returned checks.

**Standard Cancellation Policy** (Please note that cancellation fees may vary according to program)

Cancellations must be submitted in writing, including by email. The date of the cancellation is the date on which HTP receives the notice. Payments cannot be transferred to another account.

Cancellation Fees:

180 days or more prior to departure

- Full refund less a \$200 cancellation fee and insurance premium if purchased.

179-100 days prior to departure

- Full refund less a \$350 cancellation fee and insurance premium if purchased.

99-60 days prior to departure

- Full refund less a \$1000 cancellation fee and insurance premium if purchased.

59 days or less prior to departure

- No refund.

Replacements for cancellations can be accepted until 100 days before departure for a \$150 fee plus any incremental airline fees that are charged.